

2024

**Manual of the House of
Delegates and
Supplemental Information**

**15th Annual Session
Verona, New York**

May 31-June 2, 2024

New York State
Dental Association

Manual of House of Delegates

General Information for Delegates and Alternates

Credentials for Delegates and Alternates

Official credentials for all delegates, alternate delegates and members of the house shall be picked up at the registration desk starting at 8 am Friday May 31, 2024.

Registration

For the convenience of those who attend meetings of the House of Delegates and have not registered in advance, which include delegates and alternate delegates, chairs of councils, and executive directors of component societies. Former presidents may pick up Registration materials (badge holders, inserts, registration cards, House meeting cards and tickets) on site. All meeting materials (reports and resolution worksheets) will be made available online.

All others attending the convention are required to register at the on-site registration desk located in Turning Stone. Badges are required in order to gain admittance to the annual session and to the visitors' gallery in the House of Delegates.

House of Delegates Admittance for Delegates

Each delegate will receive four numbered, varicolored admission cards in addition to an official badge. The properly numbered card must be presented to the doorkeeper for each meeting in order to gain admission to the floor of the House of Delegates. The badge will not admit you without the proper card. The loss of admission cards should be reported promptly to the Committee on Credentials, Rules and Order.

House of Delegates Admittance for Alternate Delegates

Each alternate delegate will receive an alternate delegate badge ribbon which will allow you to be seated in the alternate delegate section.

Visitors at House Meetings

Anyone may attend meetings of the House of Delegates as a visitor upon display of an Annual Session registration badge.

Schedule of House Meetings

The annual session of the House of Delegates is scheduled for two (2) days, Friday through Saturday. Meetings of the House will begin on Friday afternoon and continue until business is completed with an additional meeting scheduled for Saturday afternoon. Friday afternoon, upon adjournment of the first meeting, a hearing of the reference committee will take place. All meetings of the House of Delegates and the reference committee hearing will be held at Turning Stone. The following is the daily schedule of the House of Delegates for 2024.

Friday, May 31 – Oneida Room

12:30 P.M.-3:30 P.M. Opening Meeting of the House of Delegates

3:45 P.M. – 4:45 P.M. Reference Committee Hearing

Saturday, June 1 - Oneida Room

1:00 P.M. - 5:00 P.M. 2nd Meeting of the House of Delegates

Agenda | Friday, May 31, 2024

First Meeting of House of Delegates, 12:30 P.M.

Meeting Called to Order
 Pledge of Allegiance
 Address of NYSDA President
 2023-2024 Committee on Annual Sessions
 Jarvie-Burkhart Award
 Mark J. Feldman Distinguished Service Awards
 Hallmarks of Excellence
 Greeting/Remarks from NYSDA Executive Director
 Greetings from ADA President-Elect
 Committee on Credentials, Rules and Order
 Committee on Constitution and Bylaws
 Nominations
 Board of Trustees
 Secretary-Treasurer
 Legislative Update
 Empire Dental Political Action Committee
 NYS Dental Foundation
 Second Trustee District of the ADA
 ADA President Elect Candidate/Campaign
 ADA Vice President Candidate/Campaign
 2024-25 Committee on Annual Sessions
 Adjournment

Agenda | Saturday, June 1, 2024

Second Meeting of House of Delegates, 1:00 p.m.

Meeting Called to Order

Committee on Credentials, Rules and Order

Reference Committee Report

Special Orders of Business:

1) Resolution 19 2025 Budget

Resolved, That the approved preliminary 2025 budget as amended to reflect the actions taken at the House of Delegates be adopted as the final 2025 budget.

2) Resolution 20 2025 Dues of Active Members

Resolved, That the dues of active members of the New York State Dental Association shall be six-hundred and forty-three dollars (\$643) effective January 1, 2025.

Unfinished Business

New Business

Introduction and Plaque Presentation to Outgoing Trustees

Introduction and Installation of New Trustees

Introduction and Plaque Presentation to Outgoing Council Chairs

Introduction and Installation of Officers

Address of Incoming President

Adjournment

House of Delegates Guidelines

1) Seating of Delegations

The Executive Director shall arrange for the seating of delegations in the House of Delegates. The executive director of a component society may be seated with the component society delegation on the floor of the House of Delegates even though they are not official delegates. It is not permissible to designate an "acting" executive director of a component society so that he or she may be seated on the floor of the House unless that person has a legitimate employment relationship as "acting" executive director with the component society.

The delegates representing the American Student Dental Association shall be seated together within the House of Delegates.

2) Seating of Alternate Delegates

Substitution for delegates by alternate delegates from the same component society may be made at any time during the meetings of the House of Delegates. The delegate leaving the floor of the House of Delegates shall obtain a re-admission pass which can be used by the substituting alternate delegate for entry to the floor of the House of Delegates.

An alternate delegate who is substituting for a delegate for the duration of the Annual Session, must complete the appropriate delegate-alternate substitution form at the special registration desk. Admission cards for the meeting or meetings not attended by the delegate must be surrendered before new admission cards will be issued to the alternate delegate by the Committee on Credentials, Rules and Order. Once the alternate delegate has been substituted, the delegate will no longer be credentialed for the remainder of the meeting.

3) Access to Floor

Access to the floor of the House of Delegates is limited to officers and members of the House of Delegates, the elective and appointive officers of the Association, the former presidents, the members of the Board of Trustees, the chairs of the councils, the members of councils when requested by the Speaker of the House, the executive directors of component societies, members of Administrative staff, the Editor of the NYS Dental Journal, the chairs of Empire Dental Political Action Committee, the NYS Dental Foundation and NYSDA Support Services, and the ADA Trustee from the Second District.

4) Meeting Schedule and Order of Business

Consistent with procedures established in the *Manual of the House of Delegates*, the Speaker and Executive Director of the Association are responsible for the day-to-day business of the House and determination of times for convening and adjourning each meeting, the order of business and the agenda, subject to the approval of the House. Any substantive consolidation or expansion of the meeting schedule can take place only with the approval of the House. The

sequencing of resolutions, for House action, will be organized by the Resolutions Committee.

5) Distribution of Material in House of Delegates

No material may be distributed in the House of Delegates without obtaining permission from the Executive Director of the Association. Material to be distributed must relate to subjects and activities that are proposed for House action or information.

Materials to be distributed on behalf of any member's candidacy for office shall be limited to printed matter on paper only and nothing else.

6) Referral of Reports and Resolutions

Prior to each session of the House of Delegates, the Speaker of the House shall prepare a list of recommended referrals (in the form of the Updated General Index to resolution worksheets) to the Reference Committee, such list to be available at the opening meeting of the House of Delegates and be subject to amendment or approval on vote of the House of Delegates. All reports not containing resolutions will be presented for informational purposes only at the opening meeting of the House of Delegates. Any delegate may request that a report be referred to the Reference Committee for the purpose of discussion.

7) Action on Motions Recommended by Reference Committee

A reference committee request for action on an item of business (resolution) shall be brought to the floor of the House for debate in the form of a main motion. The main motion should present the substantive proposal to the House for consideration and action, with a recommendation that precisely reflects the position of the Reference Committee on that particular resolution. House of Delegates procedure requires the Reference Committee chair to make the appropriate main motion immediately following the reading of the resolution and the portion of the Reference Committee report related to that resolution.

8) Consent Calendar

In an effort to manage the business of the House of Delegates, improve efficiency and expedite the business of the House, the Reference Committee is encouraged to use a consent calendar. Only those items with which the committee agreed unanimously, and which received little or no testimony or all positive testimony at the Reference Committee hearing can be included on the consent calendar. By adopting the consent calendar resolution, the recommendations of the Reference Committee will become the action of the House of Delegates. Before voting on the consent calendar, any delegate wishing to discuss an item on the consent calendar has the right to request that a resolution or resolutions be removed and considered separately.

9) Majority and Minority Reports

Every effort should be made by the members of the Reference Committee to reach unanimous agreement. If this is not possible, majority and minority reports

may be presented. The report receiving the most support from members of the Committee is presented as the "majority report."

10) Presentation of Reports to House of Delegates

The report of the Reference Committee is presented by its chair. The priority items of the Reference Committee report identified and sequenced by the Resolutions Committee, will be considered at the opening of the second meeting. Following consideration of the priority items, the remainder of the Reference Committee report will be called for at the discretion of the Speaker.

11) Introduction of New Business

Resolutions received after the first meeting has convened will not be referred to the Reference Committee. They will be accepted as new business, distributed during the second meeting of the House, and taken up when the Speaker calls for new business.

12) Resolutions on Creation of New Programs

Any resolutions submitted to the House of Delegates which call for creation of new programs, special committees or studies must be accompanied by estimates of the financial impact on the Association and the potential source of funds. The Executive Director of the Association will assist in determining the cost estimates of such new programs.

13) Presentation of Resolutions and Other Items of Business

Only a delegate or member of the House of Delegates has the right to present a motion. Therefore, within the limitation of the rule on the introduction of new business at the House of Delegates, any delegate or member of the House of Delegates may present amendments and substitute resolutions, as well as appropriate procedural and other matters, from the floor. It is customary, though not mandatory, that amendments or substitute resolutions be presented on behalf of a component society. Resolutions which (1) merely reaffirm or restate existing Association policy, (2) commend or congratulate an individual or organization, or (3) memorialize an individual shall not be introduced in the House of Delegates.

14) Seconding of Motions

Following the proper movement of a motion, a second is not required.

15) Motion to Vote Immediately

A motion to vote immediately on all pending motions shall not be used in the House of Delegates. The motion to vote immediately may be used so long as it applies only to the immediately pending motion. A motion to vote immediately shall not be made in conjunction with the proposal of another motion or debate on a pending motion.

16) Voting Procedures

The method of voting in the House of Delegates is usually determined by the Speaker of the House who may call for a voice vote, show of hands (voting cards), standing vote, roll call of the delegations, electronic voting or such other means that the Speaker deems appropriate. The House may also, by majority vote, determine for itself the method of voting that it prefers.

17) Nomination Procedure

Nominations for all elective offices, Board of Trustees and membership to councils will be made at the first meeting. The only elective office that is not nominated is that of the president.

18) Election Procedures

Only properly certified delegates are permitted to participate in the elections of the House of Delegates. Contested elections are held under the supervision of the Committee on Credentials, Rules and Order.

19) Modifying House Guidelines

These guidelines are intended to facilitate the business of the House. Adding to or changing guidelines may be accomplished by a simple majority vote of the House of Delegates.

General Information

1) Reference Committees

Duties

The primary duty of the Reference Committee is to receive and evaluate opinions and information so that it may present a well-informed recommendation to the House of Delegates. Opinions are received during the open hearing, which is conducted by the Reference Committee and later evaluated in a closed meeting at which the Committee's decisions are made.

The Reference Committee has the final duty of acting on all matters assigned to it. The Reference Committee may not "pigeonhole" any item but must refer it to the House of Delegates for final disposition.

Authority

Reference committees have a good deal of authority but must act within the guidelines of the House of Delegates and within the framework of the *Constitution and Bylaws*. The reference committees may not only act on resolutions before them but may also propose resolutions on their own initiative dealing with matters placed before it. They may call upon the officers, members of the Board of Trustees and councils, and the members of the staff when they desire to gain information. They may make an explanation of the committee's

decision before recommending to the House of Delegates that a resolution be adopted, not adopted, amended or replaced by a substitute resolution or referred.

Conduct of Hearings

The chair of the Reference Committee should preside at both the hearing and the closed meeting. The chair should carry out the usual duties of maintaining order, facilitating the transaction of business and ruling on length and pertinence of discussion.

2) Guidelines Governing the Conduct of Campaigns for Contested Elections

The following guidelines govern the announcement and conduct of campaigns for elective office and/or the Trustee representing the Second Trustee District of the American Dental Association, when such elections are contested. In the event of a contested election, these guidelines will be distributed annually to all candidates, delegates, alternate delegates and other parties of interest.

1. An Election Commission, consisting of the Speaker of the House of Delegates, Executive Director of the Association, and the President-Elect, shall oversee and adjudicate all issues of contested elections. The President-Elect shall be the chair of the Election Commission. In the event the Speaker is running in a contested race for office, the most recently available Past President shall replace the Speaker and serve on the Election Commission. The Election Commission shall meet with all candidates to negotiate all agreements on campaign issues, such as campaign literature and telephone and electronic communications.
2. No candidate or any representative of the candidate shall make any component society visitations for the explicit purpose of campaigning.
3. A candidate is permitted to make social visits to any component society (i.e. installation of officers, if invited or at his/her own expense). Campaigning by the candidate or his/her representative should be avoided. If an individual should ask a candidate a campaign-related question, the candidate may answer. However, there should be no active campaign solicitation by the candidate.
4. A candidate is permitted to participate in educational programs, trade shows, etc., throughout the state. Campaigning by the candidate or his/her representative should be avoided. If an individual should ask a candidate a campaign-related question, the candidate may answer. However, there should be no active campaign solicitation by the candidate.
5. A candidate or his/her representative may make one telephone contact, including discussion with every member of the House of Delegates and component society executive directors. If the individual being contacted is

unavailable, the candidate is permitted to make additional telephone contacts until that individual has been reached.

6. Candidates are allowed to receive calls and answer questions but such calls are not to be solicited other than as described hereinabove. The Association's Headquarters Office will send out an electronic notice to all members of the House of Delegates and component society executive directors indicating that the candidates are permitted to answer any questions posed to them and provide the contact phone numbers

7. Candidates may interact socially with any member of the House of Delegates, regardless of component society affiliation, provided there is no active campaign solicitation.

8. Candidates are requested to ask their representatives to avoid active campaigning, but there are no further restrictions on the activities of candidate representatives.

9. Candidates agree that component society publications can be sent to all audiences that have traditionally received such publications. Candidates agree that any articles appearing in these publications should not be campaign-related and will request their component society editors and executive directors permit review of any article that mentions a candidate prior to publication.

10. Each candidate may send one mailing to each member of the House of Delegates, component society executive directors and members of the Board of Trustees. The mailing may be sent by regular US mail *and/or* electronically.

11. There shall be no pins, buttons, gifts or campaign receptions/parties offered by any candidate, his/her component society or his/her representative.

12. At the first meeting of the House of Delegates, candidates who have been nominated will be permitted to deliver acceptance (campaign) speeches, statements or remarks, not to exceed four (4) minutes in duration, in accordance with the Association's *Bylaws*. For each contested election, candidates will be called to the podium in alphabetical order. The speech is to be an orally delivered speech. Audio visual adjuncts are not permissible.

13. Caucus visits at the House of Delegates will be at the invitation of the individual caucuses in accordance with rules they have established. The Headquarters Office will send notice to all members of the Board of Trustees requesting that an invitation be extended to each candidate permitting the candidate to address their caucus. It is recommended that such visits be structured to allow all candidates to make presentations; to allow caucuses freedom to assess candidates; and to allow each candidate to respond to questions.

14. Each candidate or his/her representative is allowed to contact the Trustee or caucus chair for the purpose of scheduling the visit and discussing any rules that may be in place. Candidates agree they can be accompanied on the caucus visits by their spouse and members of their component society, provided the caucus does not object.

If there is a reported violation of this agreement, a meeting will be set up with all candidates to discuss the violation. Anonymous complaints will not be honored or investigated. The House of Delegates shall be formally notified of any violations substantiated through due process by the Election Commission. Repeated violations may result in a candidate's disqualification. Candidates agree that any decision by the Election Commission will be final and that any legal challenge will be decided by the chief legal counsel for the New York State Dental Association whose decision will be final.

2024 Standing and Reference Committees

Standing Committees:

Constitution and Bylaws:

Cocozzo, Christina (4)- Chair
 Bijoor, Renuka (9)
 Deutch, Andrew (NY)
 Passalacqua, Stephen (5)
 Teplitsky, Paul (2)

Credentials, Rules and Order:

Sahawneh, Duraid (9) – Chair
 Buchalter, Alyson (2)
 Ference, Reed (3)
 Mentzelopoulou, Ioanna (NY)
 Safferstein, Donald (B)

Reference Committee:

Jacobs, James (NY) - Chair
 Calnon, Christopher (7)
 Cook, Jerica (B)
 Hutter, Joshua (8)
 Zappia, Kendra (3)

Hearing of the Reference Committee

The Reference Committee hearing of the House of Delegates will be held on Friday, May 31, 2024 at the Turning Stone Casino in the Oneida Room, from 3:45 p.m. to 4:45 p.m. All members of the New York State Dental Association are privileged to attend the hearing conducted by the Reference Committee of the House of Delegates and to participate in the deliberations.

Ex Officio Members, Delegates, Alternates

Note: Delegate and alternate listings printed here are current as of May 28, 2024

Speaker

Karp, William

Executive Director

Hill, Greg D.

Officers

Cuomo, Anthony

President

Krishnan, Prabha

President Elect

Edwards, Maurice

Vice President

Leary, Paul.

Secretary-Treasurer

Trustees

Casper-Klock, Theresa, (2025)

Seventh District Dental Society

Demas, John P., (2026)

Second District Dental Society

Essig, Steven L., (2024)

Third District Dental Society

Hills, Donald., (2027)

Nassau County Dental Society

Jacobo, Amarilis, (2024)

Bronx County Dental Society

Jackson, Lois (2025)

New York County Dental Society

Greenberg, Mitchell. (2027)

Queens County Dental Society

Jonke, Guenter J., (2025)

Suffolk County Dental Society

Korkosz, Adrienne., (2027)

Fourth District Dental Society

Mauleon, Luis T., (2024)

Sixth District Dental Society

Miller, Raymond G., (2026)

Eighth District Dental Society

Scharoff, Gary M., (2026)

Ninth District Dental Association

Stacy, Lynn, (2027)

Fifth District Dental Society

ADA Trustee

Dowd, Brendan P., Buffalo

Former Presidents

Galati, James, *immediate past president*

Goudarzi, Payam, (2019-2020)

Dowd, Brendan P., (2018-2019)

Miller, David, (2015-2016)

Gehani, Chad P., (2011-2012)

Volland, Lawrence (2005)

Calnon, William, (2003)

New York County Dental Society

Delegates 14

Suchie Chawla
Ada Cooper
Andrew Deutch
Egidio Farone
Irving Khurana
Mina Kim
Gabriela Lee
Whitney Mostafiz
Gary Nord
Jaskaren Randhawa
Margaret Romao
Gregory Shank
David Shipper
Vera Tang

Alternate Delegates

James Jacobs
Ioanna Mentzelopoulou
JoAnna Pufnock
Marsha Rubin

Second District Dental Society

Delegates 10

Alyson Buchalter
Christen Carute
Theressa Eliscar
Cherry Libramonte
Joseph Merola
Tricia Quartey-Sagaille
Sandra Scibetta
Paul Teplitsky
Valerie Venterina
Kirstin Wolfe

Alternate Delegates

Jose Santana
Brian Pieroni
Mitchell Mindlin
Stephanie Sager
Aia Shalan
Thelma Hepburn
Emma Guzman

Third District Dental Society

Delegates 5

Reed Ference
Geoffrey Gamache
Michael Maloney
Seth Farren
Kendra Zappia

Alternate Delegates

Lauren Heisinger

Fourth District Dental Society

Delegates 4

Frederick Wetzel
Christina Cocozzo
John Milza
Jennifer Kluth

Alternate Delegates

Diana Sandu
Rachel Hargraves

Fifth District Dental Society

Delegates 6

Steven Stacey
Pablo Elizondo
Stephen Passalacqua
Kevin Sorge
Christian Woodhead
Maragret Madonian

Alternate Delegates

Jonathan Gellert

Sixth District Dental Society

Delegates 4

Betsey Clark
Howard Warner
Louis Giordano
Mario Silvestri

Alternate Delegates

Ronald Bellohusen

Seventh District Dental Society

Delegates 7

David Ramjattansingh
Stephen Burgart
Christopher Calnon
William Hurtt
Michael Keating
Sean McLaren
Rosemeire Santos-Teachout

Alternate Delegates

Eighth District Dental Society

Delegates 8

Robert Bochiechio
Joseph Craddock
Michael Ehlers
Joseph Gambacorta
James Hoddick
Joshua Hutter
Nicole Piscatelli
Joseph Modica

Alternate Delegates

Peter Davidow

Ninth District Dental Association

Delegates 11

Renuka Bijoor
Nina Capretta
Daniel Doyle
Bharat Joshi
Janina Braun
John Constantine
Paul Kim

Alternate Delegates

Alexander Pilavsky
Ira Levine
Kole Miller
Bhagwati Mistry
Stephen Ossen
Paul Patella

Michael Smith
Gina Prokosch-Cook
Duraïd Sahawneh
Mary Ellen Lukaswitz

Nassau County Dental Society

Delegates 11

Stephen Akseizer
Howard Baylarian
James Fitzgerald
Meena Jaiswall
David Miller
Katayoon Noroozi-Leibowitz
Elyse Patrella
Robert Peskin
Douglas Schildhaus
Maureen Tredwell
Howard Weiner

Alternate Delegates

Eugene Porcelli
Scott Tredwell

Queens County Dental Society

Delegates 7

Viren Jhaveri
Rekha Gehani
Savitha Reddy
Chiran Reddy
Prabhakar Koppikar
Pratix Shroff
Robert Shpuntoff

Alternate Delegates

Chad Gehani

Suffolk County Dental Society

Delegates 9

Martin Dominger
Scott Firestone
Patricia Hanlon
Dimitrios Kilimitzoglou
William Bast
Claudia Mahon-Vazquez
Radha Sachdeva-Munk
Craig Smith
Steven Feiglson

Alternate Delegates

Christopher First
Ivan Vazquez Santiago
Patricia Swanson
Rekha Reddy
Jeffrey Seiver
Nick Vitoria

Bronx County Dental Society

Delegates 4

Jerica Cook
Don Safferstein
Jacqueline Samuels
Jemima Louis

Alternate Delegates

Richard Herman

American Student Dental Association

Delegates 2

Kristin Johnson
Shivam Jauhar

Alternate Delegates

Brynn Gwartzman
Sam Al Safarjalani